## **ASAP ART SPECIFICATIONS**

Please submit your artwork has a high resolution JPG file.

**SIZE SPECIFICATIONS** Standard Credit Card size is 2.125x3.375 with a corner radius of .125 but cards can be cut down to smaller, agreed upon sizes such as 1.5x3 or 2x3.

**FONT SPECIFICATIONS** We will do our best to match specific font requests but that is not always possible. If you have a specific font, please send it along with the art work.

**COLOR SPECIFICATIONS** Please save all color photo images as CMYK. If color matching is required, please specify the PMS colors correctly. Again, ensure that all embedded files are of a high resolution, are in CMYK, and are imported at 100%.

Color matching on non-porous substrates like plastic is less precise than with paper printing. We are committed to consistently controlling color to a defined tolerance.

Colors displayed on your monitor will not represent final color of your artwork. There may be an additional charge for color matching proofs and pre-production samples.

**DATA SPECIFICATIONS** Data must be provided in an MS Excel format per specs (all caps v. upper & lower case). We will not spell check names so please do so prior to sending files.

**ARTWORK:** Artwork must be submitted as hi resolution JPG files on CD-ROM, by E-Mail, or by FTP.

**CANCELLATION** All costs incurred to the point of cancellation will be invoiced.

**COLORED PLASTICS** We stock many popular colors, including metallic gold and silver. Not all manufacturers' colors are exactly the same.

**OVERAGES & UNDERAGES** Orders with overages/underages of up to 10% will be shipped as complete unless otherwise specified at time of order.

**PROMOTIONAL RIGHTS** We reserve the right to include any product we make in our promotional displays and literature, unless otherwise specified at time of order.

**PROOFS** A signed proof approval is required before starting production on most orders; one proof is provided free of charge for that purpose. Additional copies or revisions of proofs are quoted upon request.

**RETURNS** Written authorization must be obtained within 30 days of receipt before returning materials. Manufacturer's liability is limited to purchase price of the product (or manufacturer's cost to rework/replace), and excludes other indirect, special, incidental or consequential considerations.

**SAMPLES** Available in reasonable quantities at no charge. Go to samples.